

Traffic information guide

The traffic guidelines and the traffic information guide for access to the fair grounds during the build up and dismantling period are attached

Dear exhibitor,

The traffic and access rules for build up and dismantling, will help you and your stand construction companies to have a smooth stay on the grounds of Koelnmesse.

Your contact persons for questions relating to logistics and traffic are:

Person in charge

Thomas Krohm

Tel. +49 221 821-2978

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Your contact for questions relating to **stand construction approval** is our event technology/execution Mr Martin Deißler +49 221 821 3879 m.deissler@koelnmesse.de

Please note:

Please be sure to forward this information to your stand construction and driving staff!

Event dates

Trade fair period:	20 – 24 August 2019	
Opening hours for exhibitors:	20.08.2019	7:00 a.m. – 8:00 p.m.
	21.08. – 24.08.2019	7:00 a.m. – 9:00 p.m.
Opening hours for visitors:	21.08. – 22.08.2019	10:00 a.m.– 8:00 p.m.
	23.08. – 24.08.2019	9:00 a.m. – 8:00 p.m.

Build up

Halls: 5, 6, 7, 8, 9, 10

10.08.2019, 6:00 a.m. – midnight.

11.08.2019 midnight to 19.08.2019 6:00 p.m. around the clock.

Dismantling

Halls: 5.2, 10.1

24.08.2019 8:00 p.m. to 25.08.2019 midnight around the clock.

5.1, 6-9, 10.2

24.08.2019 8:00 p.m. to 26.08.2019 midnight around the clock.

Traffic limitations

Blocking of the Zoobrücke (bridge) for heavy load traffic.

Please note that, since 15 October 2010, the Zoobrücke (bridge) has been closed to heavy load traffic with a total permitted weight as of 30 t. Please use the detour routes indicated by signage of the City of Cologne. You can find more information with the corresponding arrival plans at the Internet site of the City of Cologne under: www.stadt-koeln.de/1/presseservice/mitteilungen/2010/05029

Environmental zone.

The majority of the city area of Cologne is an environmental zone, into which only vehicles of pollutant groups 4 with a corresponding green environmental sticker have been able to enter since July 2014.

The entrance to Koelnmesse, however, is also secured for all vehicles without stickers. Please find the entrance route without sticker in the arrival map.

In accordance with a general ordinance of the regulatory authorities, trucks with a permitted total weight exceeding 30 t, which, due to their technical prerequisites, cannot be granted a fine particulate sticker, may also approach Koelnmesse through the environmental zone. However, this applies only to the indicated substitute routes.

You will find more information under.

<http://www.stadt-koeln.de/leben-in-koeln/umwelt-tiere/luft-umweltzone/die-koelner-umweltzone>

Important information for exhibitors:

Dear exhibitors,

IMPORTANT: Please note that dismantling can take place both on Sundays and during school holiday periods. There are therefore **limitations (truck prohibition)**. To the extent that your dismantling requires trips on the weekend and/or during the school holidays, please acquire the appropriate **special approvals** at an early date from your district government.

Important excerpts:

Excerpt from the road traffic act - § 30 Par. 3 and 4 StVO

(3) On Sundays and holidays, trucks with a permitted total weight exceeding 7.5 t and trailers carried by trucks are not allowed to drive from 12:00 a.m. to 10:00 p.m.

The prohibition does not apply to:

1. combined freight traffic by road and rail from the sender to the closest suitable loading station or from the closest suitable unloading station to the recipient, but only to a distance of 200 km,
1 a. combined freight traffic by port-road between loading or unloading point and a port (cartage and removal) within a maximum radius of 150 kilometres,

According to the administrative regulation for § 30 road traffic act (StVO), articulated vehicles (tractor truck with articulated trailer) are to be treated like trucks. It follows by implication that a tractor truck without an articulated trailer is not comparable with a truck. However, all requirements of the StVO apply that refer to the permitted total weight. However, if the permitted total weight of the articulated vehicle (tractor truck with attached articulated trailer) is less than 7.5 tons, the articulated vehicle is not subject to the Sunday and holiday prohibition.

Exception permits with regard to the Sunday and holidays prohibition in accordance with § 46 road traffic act (StVO) can be applied for in certain individual cases from the local traffic authorities.

For such cases it must be proven that the transport cannot take place with such trucks as are subject to the driving prohibition and that the transport absolutely must take place within the 22-hour prohibition period. Merely economic reasons or just-in-time deliveries are not adequate. Instead, a public interest in the transport (e.g. dealing with emergencies, supplying the population) must exist.

(Source: Bundesamt für Güterverkehr (federal office for goods transport.)

Exceptions from the Sunday and holidays driving prohibition according to (§§ 30 Par. 3, 46 Par. 1 No. 7 road traffic act (StVO))

At the Ministers of Transport Conference (VMK) on 09/10.10.2007 in Merseburg, the Ministers of Transport of the German federal states decided unanimously that the approval practice in the German federal states should be oriented to the following criteria:

Irrespective of the legal ruling in § 30 Par. 3 road traffic act (StVO).

- a) For applications for exception permits with regard to the Sunday and holidays prohibition, urgency in the sense of No. 7 of the general administrative ordinance for § 46 road traffic act (StVO) is principally presumed for the conveyance of the following goods:
- b) Equipment and exhibition objects, as well as food for trade fairs, exhibitions, markets, public festivals, cultural or sports events,
- c) Driving of vintage trucks to trade fairs, exhibitions, markets, public festivals, cultural and sports events,

Exception permits for other trips require a special urgency check, which is to be carried out according to the following criteria:

The applicant must present the following documents:

1. A written application with reasoning (incl. information on the goods to be conveyed) and proof of the necessity of the transport during the prohibition period with the applied for means of transport,
2. The vehicle registration papers or part I of the vehicle registration certificate for foreign vehicles, when the registration documents do not contain the permitted total weight, and official corresponding certification.
3. Convergence (new EU approval documents)

Supplementary content and proof of exception permit

The goods approved for conveyance are to be listed individually to the extent possible. A vehicle load capacity of other goods can be permitted for up to 10 % of the entire load.

The conveyance route can be defined to the extent this is sensible for traffic reasons.

A copy of the decision carried per telecopy is adequate.

<http://www.mbwsv.nrw.de/verkehr/strasse/Strassenverkehr/Ausnahmen-von-Sonn-und-Feiertagsverbot/index.php>

https://www.mainz-bingen.de/deutsch/formulare/Verkehr/sonntagsfahrverbot_antrag.pdf

General traffic regulation

- The instructions of the Koelnmesse personnel deployed for traffic control/logistics are to be followed.
- The road traffic act (StVO) applies throughout the entire fair grounds.
- The maximum speed permitted on the fair grounds is 30 km/h.
- Driving on the fair grounds with vehicles of all kinds is at your own risk and is only permitted with the corresponding consent, valid vehicle entry approval or valid parking ticket.
- Identified driving roads, fire brigade movement areas and evacuation routes (supply gates and emergency exits, etc.) are to be kept free **at all times**.

The Koelnmesse GmbH reserves the right to remove any vehicles, trailers, containers, vessels and empty containers of any kind stopped illegally or found in no waiting areas without advance warning at the expense of and at the risk of the causer, stopper or owner. Monitoring and storage are not possible. Information as to the location is provided by security office north, tel. 0221 821-2551.

Please leave behind a telephone number at which you can be reached on the vehicle/swap body for an emergency.

Only forklifts from the following forwarding business are allowed on the grounds of Koelnmesse:

SCHENKER Deutschland AG

Tel.: 0221/98131-8821
0221/98131-8823
Fax: 0221/98131-8890
E-Mail: fairs.koeln@dbschenker.com
Internet: www.schenkerfairs.de

Koelnmesse GmbH cannot temporarily store your goods!

These forwarding businesses are also happy to store your full containers prior to the start of the build up or the event, as well as your empty containers during the event. You can order these services through the Koelnmesse service portal with the T. 18 form.

In the Koelnmesse Service Portal you will receive:

- Form T.20 Parking space reservation for truck/container/trailer (8x2.5 m)
- Form T.18 for the storage of your full containers prior to the start of the build up or the event, as well as your empty containers during the event.
Koelnmesse GmbH cannot temporarily store your goods!
- Form T.01 for an electrical connection.
- Form T.02 for a water connection.
- Form T.23 for a smoke detector.

Your contact person for enquiries about your order is Exhibitor Services
ausstellerbetreuung@koelnmesse.de

Our postal address is:

Koelnmesse GmbH
Deutz- Mülheimer Straße 111
50679 Cologne
Postfach 21 07 60
Germany

Your postal address during the event is:

Koelnmesse GmbH
(Hall number)
(Your company)
(Contact person)
Deutz- Mülheimer Straße 111
50532 Cologne
Germany

Outdoor area and parking space

All kinds of construction vehicles, as well as containers must not be placed on the Koelnmesse grounds during the trade fair. It is possible to rent parking spaces (8mx2,5x) for trucks and trailers for a fee of 450 Euros (plus 19 % VAT) on the fair grounds on a limited scale. This fee only includes the period of the trade fair and does not entitle to occupy these spaces during the construction and dismantling period

Static constructional systems of all kind may be build up in the outdoor area on 18.08.2019 at the earliest. In exceptional cases containers including technology, which is necessary for the operation of your stand, can be build up earlier. For this a former approval of Koelnmesse is required.

Before starting the construction, you need to contact the company DB Schenker or the logistician on the grounds, who will show you the right position for your construction. Constructions build up at the wrong place, will be relocated at the expenses of the exhibitor. Furthermore the occupied areas at Hall 5.2 and 10.1 have to be cleared completely until 25.08.2019, 6:00 p.m. and the areas at Hall 5.1, 6, 7, 8, 9, 10.2 until 26.08.2019, 04:00 p.m.

In case of failure to comply with this deadline, Koelnmesse will clear these areas at the expenses of the exhibitor.

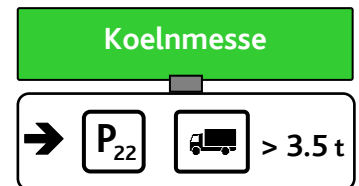
Parking Spaces can be ordered via Koelnmesse-Service-Portal, by using form T20. Depending on the position of the container, tent or vehicle, respectively in case of use of people, the installation of smoke detectors, that are attached to our fire alarm system may be required. They can also be ordered via Koelnmesse-Service-Portal.

Build up and dismantling

1. Truck as of 3.5 t via P22

Registration of the vehicles and the issue of permits for access to the grounds takes place at P22. Access approval first takes place when:

- the precise delivery location (hall and stand number) has been determined,
- the necessary areas for loading and unloading are available at the halls,
- the potentially desired logistics services can be provided by the contract carriers,
- the potentially required processing by customs is possible.



Instruction for approaching the grounds is subsequently provided by traffic control personnel at P22.

2. With the start of dismantling on the last day of the trade fair, all arriving dismantling vehicles will be guided to P 22 by corresponding signage.

Vehicle access to the fair grounds is first possible for all vehicles on 24.08.2019 after 8:00 p.m.

Please note:

Vehicles that do not approach P 22 on the last day of the trade fair shall not receive approval to drive onto the fair grounds at the gates!

Free vehicle parking for cars involved in the build up and dismantling:

For halls 5,6,7,8,9 and 10:

Parking levels 4, 5, 10, P21

Deposit regulations

Vehicles weighing up to 3.5 t can only enter the grounds on 19.08.2019 between 6:00 and 7:00 p.m. with a separate access ticket. This is issued in limited numbers upon provision of a deposit of 100.00 Euro (cash) at P21




Opening hours for the issuing of these access tickets:

19.08.2019 from 6:00 a.m.-7:00 p.m. P21



The deposit is reimbursed when the exit time (7:00 p.m.) is observed and only upon surrender of the original deposit note at P21.

Access regulations

Build up 10- 18 August 2019




Vehicle	Halls	Vehicle access via	Opening hours	Deposit
	6, 7, 8, 10	Gate A	12:00 a.m. – 12:00 a.m.	none
	4 and 5	Gate A	12:00 a.m. – 12:00 a.m.	none
 up to 3.5 t	9	Gate B as of 15.08..	7:00 a.m. – 5:00 p.m.	none

Entry and exiting only takes place through gate A outside of the opening hours of gate B.
Parking of vehicles in the logistics zones only for short-term loading and unloading.



Vehicle	Halls	Vehicle access via	Opening hours	Deposit
 as of 3.5 t	6, 7, 8, 9, 10	P 22	6:00 a.m. – 8:00 p.m.	None
	4, 5	P 22	6:00 a.m. – 8:00 p.m.	none

Entry and exiting only takes place through gate A outside of the opening hours of P 22.

Build up 19 August 2019 last build up day/deposit regulations

Vehicle	Halls	Vehicle access via	Opening hours	Deposit
	6,7,8,9	Gate A	12:00 a.m. – 12:00 a.m.	€ 100.00 for max. 3 h loading and unloading in the logistics zone
	4, 5	Gate F	12:00 a.m. – 12:00 a.m.	
 up to 3.5 t				

The deposit is to be paid in cash and in Euro, and will be reimbursed at P21 within the time limit.

Vehicle	Halls	Vehicle access via	Opening hours	Deposit
 as of 3.5 t	4 - 10	P22	6:00 a.m.-8:00 p.m.	none
				

Entry and exiting only takes place through gate A outside of the opening hours of P 22.






Access regulations

Final day of the trade fair/dismantling 24.08.2019







All arriving dismantling vehicles will be guided to P 22 by corresponding signage.

Access to the grounds is only permitted for all dismantling vehicles after 8:00 p.m.!




Vehicle	Halls	Vehicle access via	Opening hours	Deposit
   up to 3.5 t  as of 3.5 t 	4 - 10	Gate A from P22 as of 8:00 p.m.	6:00 a.m. – 10:00 p.m.	none

Dismantling 25 - 26 August 2019

Vehicle	Halls	Vehicle access via	Opening hours	Deposit
  up to 3.5 t  as of 3.5 t 	4 - 10	Gate A	12:00 a.m. – 12:00 a.m.	None
 as of 3.5 t 	4 - 10	P22	6:00 a.m.-8:00 p.m.	None

Entry and exiting only takes place through gate A outside of the opening hours of P 22.

Parking cars

Vehicle	Halls	Vehicle access via	Opening hours	Deposit
	4, 5, 10	Gate D - Parking levels	6:00 a.m.-8:00 p.m.	None
	6, 7, 8, 9	Parking on P 21	12:00 a.m. – 12:00 a.m.	None